

AGENDA

COMMITTEE ON COMMUNITY IMPROVEMENT

August 14, 2006
Aldermen Garrity, O'Neil,
Osborne, Gatsas, Duval

6:00 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Chairman Garrity calls the meeting to order.
2. The Clerk calls the roll.
3. Discussion relative to a communication from Lowell Terrace Associates proposing a mortgage/debt consolidation for property located at the northwest corner of Lowell and Chestnut Streets.
Gentlemen, what is your pleasure?
4. Communication from Alderman Duval requesting funding for the installation of fencing around the site of the former Weston Street Fire Station to prevent cut through of speeding vehicles, illegally parked cars and dumping of refuse.
Gentlemen, what is your pleasure?
5. Request of Alderman Forest seeking funding for the rehabilitation of the playground and resurfacing of the basketball court at Blodgett Park.
Gentlemen, what is your pleasure?
6. Bond Resolution:
 "Authorizing Bonds, Notes or Lease Purchases in the amount of Four Hundred Thousand Dollars (\$400,000) for the 2007 CIP 511207, Derryfield Country Club Rehabilitation Project."
Gentlemen, what is your pleasure?

7. Amending resolution and budget authorization authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for FY2005 CIP 613205 Downtown & Economic Strategies Project.
Gentlemen, what is your pleasure?
8. Amending resolution and budget authorization authorizing and appropriating funds in the amount of Four Thousand Five Hundred Dollars (\$4,500) for the FY2007 CIP 214007 Southern NH Area Health Education Center Program.
Gentlemen, what is your pleasure?
9. Amending resolution and budget authorization authorizing and appropriating funds in the amount of Seventy Thousand Dollars (\$70,000) for the FY2007 CIP 214107 Community-Based Tobacco Prevention & Control Program.
Gentlemen, what is your pleasure?
10. Amending resolution and budget authorization authorizing and appropriating funds in the amount of Five Thousand Five Hundred Thirty Nine Dollars (\$5,539) for the FY2007 CIP 410507 Justice Assistance Grant Program.
Gentlemen, what is your pleasure?
11. Amending resolution and budget authorization authorizing and appropriating funds in the amount of One Thousand Dollars (\$1,000) for FY2007 CIP 510407 Fun In The Sun Program.
Gentlemen, what is your pleasure?
12. Amending Resolution and budget authorizations transferring, authorizing and appropriating funds in the amount of Forty Thousand Dollars (\$40,000.00) for the 2007 CIP 511407 Black Brook Dam Removal Engineering Project.”
Gentlemen, what is your pleasure?

13. Resolution:

“Authorizing the Finance Officer to effect a transfer of Forty Thousand Dollars (\$40,000) for the 2007 CIP 511407 Black Brook Dam Removal Engineering Project.”

Gentlemen, what is your pleasure?

14. Amending resolution and budget authorization authorizing and appropriating funds in the amount of Thirty Thousand Dollars (\$30,000.00) for the 2007 CIP 511507 Bass Island-Blacksmith Shop Environmental Site Assessment Project.

Gentlemen, what is your pleasure?

15. Amending resolution and budget authorizations transferring, authorizing and appropriating funds in the amount of Forty Four Thousand Two Hundred Sixty Nine Dollars and Forty Two Cents (\$44,269.42) for the FY2007 CIP 610407 Housing Rehab/Lead Hazard Control Program.

Gentlemen, what is your pleasure?

16. Amending resolution and budget authorization authorizing and appropriating funds in the amount of Eleven Million Eight Hundred Sixty Eight Thousand Dollars (\$11,868,000) for FY2007 CIP 712907 Granite Street Widening Project.

Gentlemen, what is your pleasure?

17. CIP Budget Authorization:

411504 Fire Emergency Management Planning – Revision #1

Gentlemen, what is your pleasure?

18. Bond Resolution:

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Seven Hundred Fifty Thousand Dollars (\$1,750,000) for the 2007 CIP 511307, JFK Coliseum Rehabilitation Project.”

(Note: referred to Committee by the BMA on August 1, 2006.)

Gentlemen, what is your pleasure?

19. Communication from Kevin Sheppard, Deputy Public Works Director, requesting approval to recycle some of the used police cruisers into the existing fleet.

Gentlemen, what is your pleasure?

20. Petition to discontinue Allard Drive (formerly known as North Turner Street), Chagnon Street, Lumber Lane and Douglas Street.
(Note: Highway Department supports the petition by the State of NH in conjunction with the Granite Street widening project.)

Gentlemen, what is your pleasure?

21. Petition for the release and discharge of a portion of Eugene Street.
(Note: Highway Department advises that since over 20 years has lapsed, a simple vote by the BMA would be required to release and discharge the 1972 dedication.)

Gentlemen, what is your pleasure?

22. Petition for the release and discharge of West Mitchell Street and a portion of Wolcott Street.
(Note: Highway Department advises the City may consider discontinuing a portion of West Mitchell Street but subject to a 50' easement for existing and future utilities and further advises that Wolcott Street does not have any public status, therefore, does not need to be released and discharged.)

Gentlemen, what is your pleasure?

23. Communication from Robert Charron submitting a petition on behalf of the residents of 298 through 354 Cohas Avenue requesting extension of the sewer system to this area.

Gentlemen, what is your pleasure?

24. Verbal request of Demetrios Kokkinos of 171 Anthony Street, that the City address drainage issues.

Gentlemen, what is your pleasure?

TABLED ITEM

A motion is in order to remove the following item from the table for discussion.

25. Petition to discontinue a portion of So. Bedford Street.
(Tabled 07/11/2006. On July 11, 2007, the Board of Mayor and Aldermen voted to refer this matter also to the Special Committee on Riverfront Activities and Baseball.)
26. If there is no further business, a motion is in order to adjourn.



**City of Manchester
Department of Finance**

One City Hall Plaza
Manchester, New Hampshire 03101
Phone: (603) 624-6460
Fax: (603) 624-6549

August 9, 2006


Alderman Michael Garrity
C/O Mr. Leo Bernier
City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Alderman Garrity,

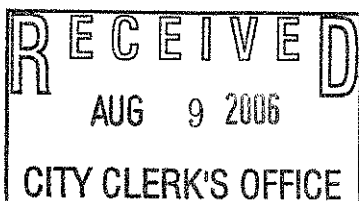
Attached is a copy of correspondence from Lowell Terrace Associates proposing a mortgage/debt consolidation for the property on the northwest corner of Lowell and Chestnut Streets. This is the item that I spoke to you about last week. With your permission, I would like to have the item discussed at the next CIP Committee meeting.

The proposal from the partnership has already been reviewed by the City Solicitor, Economic Development Director, and the Mayor's Office. Please feel free to contact me with any questions.

Sincerely,


Kevin A. Clougherty
Finance Officer

C: Thomas Clark
Paul Borek
Randy Sherman
Mayor Frank Guinta
Ken Edwards, MHRA
Peter Morgan, Property Services
Tom Musgrave, William Steele Associates



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WILLIAM STEELE & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

40 STARK STREET

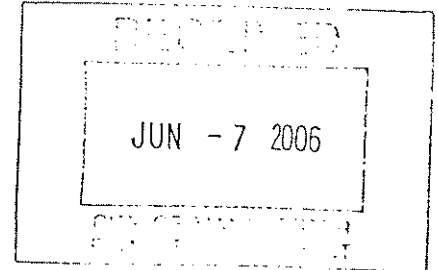
MANCHESTER, NEW HAMPSHIRE 03101

OFFICE 603-622-8881

FAX 603-647-4520

June 6, 2006

Mr. Kevin Clougherty, Finance Director
City of Manchester
One City Hall Plaza East
Manchester, NH 03101



RE: Lowell Terrace Associates

Dear Kevin:

Thank you for arranging the meeting on May 4, 2006. The meeting and subsequent telephone call the week of the 22nd was helpful. I believe we have reached some meaningful preliminary agreements concerning the terms of the original Promissory Note (Note) and subsequent amendment and modifications that will allow us to resolve the remaining issues to our mutual satisfaction.

Based on our discussions, it is my understanding that Lowell Terrace Associates (LTA) and the Manchester Housing Authority (City) agree on the following.

First, the \$1,250,000 portion of the Note is not due at this time. LTA and the City agree that the 1994 Promissory Note Amendment and subsequent modifications have extended the due date of the \$1,250,000 portion of the Note to July 1, 2013. The principal balance outstanding on this portion of the loan was \$559,811 as of December 31, 2005. Based on continuing monthly payments of \$6,885.71, this portion of the loan will be paid in full on July 1, 2013.

Second, the \$250,000 portion of the Note is due. As you know, this \$250,000 portion of the original loan has all of the characteristics of a fifty percent (50%) equity interest in the partnership. These characteristics will be described in more detail in the paragraphs that follow. The City has asked LTA to make a proposal concerning the amount of the pay off.

LTA is prepared to make the City an offer to settle the \$250,000 portion of the original loan and, once the City has reviewed and accepted the proposal, LTA will immediately seek replacement financing to pay off the City.

The original Note terms relating to the \$250,000 portion of the loan have all of the characteristics of a 50% equity interest in the partnership. Section 4 of the Note contains these provisions.

Section 4.a) of the Note describes LTA's obligation to pay interest to the City equal to 50% of the project's cash flow. In this regard, whenever LTA has made cash distributions of accumulated cash flow to its partners, a corresponding and equal cash payment has been made to the City. In connection with its settlement proposal, LTA is prepared to pay to the City 50% of the cash in its accounts, excluding cash held by LTA representing tenant deposits.

3.

Mr. Kevin Clougherty, Finance Director

June 6, 2006

Page 2

Section 4.b) of the Note describes LTA's obligation on the twentieth anniversary date of the loan. There has been some disagreement and or misunderstanding concerning this particular provision of the loan. The City, as I understand it, feels that it would be inappropriate to reduce its entitlement under Section 4.b) of the Note by the balance outstanding on the \$1,250,000 portion of the loan. LTA maintains that the balance outstanding on the \$1,250,000 portion of the loan must be taken into account when calculating the City's entitlement. If the outstanding balance on the \$1,250,000 portion of the loan were not taken into account, the City would receive a payment exceeding the value of its 50% equity interest in the project.

Neither party expected an outstanding balance on the \$1,250,000 portion of the loan when the balloon payment due date provision for the \$250,000 portion of the loan was drafted in 1984. However, due to economic circumstances beyond the control of LTA and the City, the project was not able to service its debt and fell behind on its property taxes. Rather than assert its rights as a lien holder entitled to the delinquent property taxes, or assert its rights as the holder of the Note (which was headed into default), the City agreed to certain modifications of the Note in lieu of initiating action to take possession of the partnership's property. I submit to you that the City's actions were well reasoned and were motivated, in principal part, by the desire to protect its right to repayment of the entire outstanding balance of the loan (a balance exceeding \$1,217,000 at the time). It is not inconceivable that the City could have lost hundreds of thousands of dollars had it chosen to take possession of the property in 1994. Instead, the City acted in a manner that was both prudent and in its best interests as a lender and owner of 50% of the partnership equity. The City's actions also allowed the partners of LTA an opportunity to salvage their own 50% equity interest.

In LTA's opinion, the City's balloon payment entitlement on the \$250,000 portion of the original Note must take into account the balance outstanding on the \$1,250,000 portion of the Note. If the City's entitlement were calculated in any other manner, it would contradict the business deal between LTA and the City wherein the City was awarded a 50% equity interest in the project for its \$250,000 loan.

LTA's proposal to pay off the \$250,000 portion of the loan has been determined by treating the City as a 50% equity owner in the partnership. More specifically, the attached calculations estimate the City's balloon payment entitlement under Section 4.b) of the Note by projecting the net cash proceeds available to the partnership assuming a hypothetical sale of the property on August 1, 2006, followed by a distribution of the partnership's net assets in liquidation of the partnership.

The following assumptions are integral parts of the attached calculations.

1. The market value of the property is equal to its assessed value of \$1,255,800.
2. The outstanding principal balance on the \$1,250,000 portion of the loan is \$515,536 on August 1, 2006.

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Mr. Kevin Clougherty, Finance Director
June 6, 2006
Page 3

3. A 4% commission would be paid to a third-party broker to facilitate the sale.
4. A New Hampshire real estate transfer tax equal to .75% of the market value would be payable.
5. A New Hampshire Business Profits Tax equal to 8.5% of the gain recognized on sale would be payable.
6. There will be approximately \$150,000 of cash or marketable securities in the partnership's accounts on August 1, 2006.

Based upon the assumptions listed above, LTA estimates the City's entitlement on the \$250,000 portion of the original loan to be \$367,065.

After you have had an opportunity to review this proposal and discuss it with other interested parties, please call me and let me know how you would like to proceed.

Very truly yours,

WILLIAM STEELE & ASSOCIATES, P.C.

Tom Musgrave

Thomas W. Musgrave, CPA

Enclosure

cc: Richard W. Hale w/enclosure
Peter A. Morgan w/enclosure

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LOWELL TERRACE ASSOCIATES
HYPOTHETICAL SALE AND LIQUIDATION ANALYSIS
AS OF AUGUST 1, 2006

PROJECTED CASH AVAILABLE UPON LIQUIDATION

Estimated Cash and Value of Marketable Securities	150,000
Net Sale Proceeds - See Below	<u>1,196,150</u>
Estimated Cash Balance and Marketable Securities Value	1,346,150
Projected NH Business Profits Tax	(96,484)
Payoff Balance on \$1,250,000 Portion of Loan	<u>(515,536)</u>
Net Cash Available for Distribution	734,129
City's Equity Interest	<u>50.0%</u>
City's Equity Entitlement	<u><u>367,065</u></u>

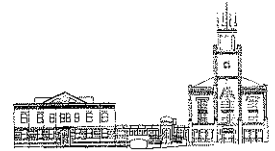
HYPOTHETICAL SALE OF PROPERTY

Gross Sale Proceeds	1,255,800	Based on Assessed Value
Third-Party Commission @ 4%	(50,232)	
Real Estate Transfer Tax	<u>(9,419)</u>	.75% x 1,255,800
Net Sale Proceeds	1,196,150	
Adjusted Tax Basis of Property	<u>(61,040)</u>	
Projected Gain on Sale of Property	1,135,110	
NH Business Profits Tax Rate	<u>8.5%</u>	
Projected NH Business Profits Tax	<u><u>96,484</u></u>	



CITY OF MANCHESTER

Board of Aldermen



4

MEMORANDUM

To: Committee on Community Improvement
Aldermen Garrity, O'Neil, Osborne, Gatsas, Duval

From: Alderman Duval *JS*
PLK

Date: August 9, 2006

Re: Former Weston Street Fire Station

I respectfully request funding for the installation of fencing around the site of the former Weston Street Fire Station to prevent cut through of speeding vehicles, illegally parked cars and dumping of refuse.

Your consideration of this request would be greatly appreciated.

DRAFT

Mayor Guinta stated enforce the ordinance.

Alderman Forest stated absolutely. They're getting out of hand already and we're only two days into it.

Mayor Guinta called for a vote on the motion. There being none opposed, the motion carried.

Mayor Guinta asked are there any other items of new business?

Alderman Forest replied I also have one more. I have asked Ron Ludwig and Chuck DePrima for Parks and Recreation...I received a couple of e-mails last week from one high school constituent and one lady who lives on Dunbarton Road. There was a swing set down at Blodgett Park which is in the Maxwell Pond area and also a basketball court there that's probably been there 60 years in real disrepair. I know I talked to Chuck DePrima from Parks and Recreation about it and Ron and they have informed me that a small minimum size playground is \$150,000 but there are low-income people living at Garden Drive, English Village and all that...they did use that swing set and what I'm trying to do is get this Board to at least find a way to put the playground back in and resurface that basketball court down there for the kids and so everyone else can use that park at Maxwell Pond. Again, I've asked Ron to research it...they're not cheap and moved that the request be referred to the Committee on Community Improvement. Alderman O'Neil duly seconded the motion. There being none opposed, the motion carried.

to CTP

U

City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Four Hundred Thousand Dollars (\$400,000) for the 2007 CIP 511207, Derryfield Country Club Rehabilitation Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of Four Hundred Thousand Dollars (\$400,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2007 CIP 511207, Derryfield County Club Rehabilitation Project	\$400,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 15 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

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City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Four Hundred Thousand Dollars (\$400,000) for the 2007 CIP 511207, Derryfield Country Club Rehabilitation Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

“Amending the FY 2005 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for FY2005 CIP 613205 Downtown & Economic Strategies Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept additional funds in the amount of \$10,000 from US Economic Development Administration (EDA) for the completion of the Downtown & Economic Strategies Report;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

1) By increasing:

FY2005 CIP 613205 – Downtown & Economic Strategy Project - \$10,000 EDA
From \$219,800 (\$201,536 Other and \$18,264 CDBG) to \$229,800 (\$211,536 Other and \$18,264 CDBG)

Resolved, that this Resolution shall take effect upon its passage.

7

CIP BUDGET AUTHORIZATION

CIP #: **613205** Project Year: **2005** CIP Resolution: **6/1/2004**
 Title: **Downtown & Economic Strategies** Amending Resolution: **9/5/2006**
 Administering Department: **Planning & Community Development** Revision: **#1**

Project Description: Funds to be used for the completion of the Downtown and Economic Strategies Report.

Federal Grants

Federal Grant: **No**
 Grant Executed:

Environmental

Review Required: **Yes**
 Completed:

Critical Events

1	Project Initiation	2/16/05
2	Project Completion	12/31/06
3		
4		
5		

Expected Completion Date: **12/31/2006**

Line Item Budget

	OTHER	CDBG		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$211,536.00	\$18,264.00	\$0.00	\$229,800.00
TOTAL	\$211,536.00	\$18,264.00	\$0.00	\$229,800.00

Revisions

Revision #1 - increases Other Funds by \$10,000 received from Economic Development Administration (EDA) and extends project until 12/31/06.

COMMENTS

Project funding consists of allocations as follows: \$75,000 from Manchester Development Corporation (MDC); \$61,536 from Economic Development Administration (EDA); \$65,000 from Manchester Airport Proceeds (MAP); \$18,264 from CDBG Unprogrammed Funds. An additional \$10,000 received from EDA.

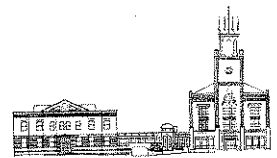


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie *RS*

Date: August 9, 2006

Subject: CIP 613205 Downtown and Economic Strategies

The City is in receipt of an additional \$10,000 from the US Economic Development Administration to be used for two economic development studies as identified in the Downtown and Economic Strategies Report. In order that these funds may be accepted the Committee will need to recommend to the full Board the approval of the attached amending resolution and budget authorization. As such I am respectfully requesting that the Committee vote to make such a recommendation.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

8

City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

“Amending the FY 2007 Community Improvement Program, authorizing and appropriating funds in the amount of Four Thousand Five Hundred Dollars (\$4,500) for the FY2007 CIP 214007 Southern NH Area Health Education Center Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$4,500 from the Southern NH Area Health Education Center to provide education to students with asthma;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By adding:

FY2007 CIP 214007 – Southern NH Area Health Education Center Program - \$4,500 Other

Resolved, that this Resolution shall take effect upon its passage.

8

CIP BUDGET AUTHORIZATION

CIP #:	214007	Project Year:	2007	CIP Resolution:	6/12/2006
Title:	Southern NH Area Health Education Center Program			Amending Resolution	9/5/2006
Administering Department:	Health Department			Revision:	

Project Description Implementation of a Asthma - Health Schools Program in Manchester Public Schools. A contracted nurse-educator will serve as project coordinator, as well as provide direct educational services for children in grades 3-5. The model program, "Open Airways for Schools" will be the curriculum that is utilized. In addition, a curriculum will be developed for secondary schools that focuses on air pollution, air quality, and health.

Federal Grants

Federal Grant: No
 Grant Executed:

Environmental

Review Required: No
 Completed:

Critical Events

1	Establish contract with nurse-educator	Sept 2006
2	Initiate Program	Sept 2006
3	Project Completion	06/30/07
4		
5		

Expected Completion Date: 6/30/2007

Line Item Budget

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$4,500.00	\$0.00	\$0.00	\$4,500.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$4,500.00	\$0.00	\$0.00	\$4,500.00

Revisions

COMMENTS

Funds in the amount of \$4,500 received from Southern NH Area Health Education Center.

9

City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

“Amending the FY 2007 Community Improvement Program, authorizing and appropriating funds in the amount of Seventy Thousand Dollars (\$70,000) for the FY2007 CIP 214107 Community-Based Tobacco Prevention & Control Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$70,000 from the State For Community-Based Tobacco Prevention & Control Services to assist in promoting tobacco prevention and cessation initiatives;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By adding:

FY2007 CIP 214107 – Community-Based Tobacco Prevention & Control Program-\$70,000 State

Resolved, that this Resolution shall take effect upon its passage.

9

CIP BUDGET AUTHORIZATION

CIP #:	214107	Project Year:	2007	CIP Resolution:	6/12/2006
Title:	Community-Based Tobacco Prevention & Control			Amending Resolution	9/5/2006
Administering Department:	Health Department			Revision:	

Project Description

The Manchester Health Department will contract with a community agency to coordinate a community coalition, as well as provide staff at 15 hours per week. The project goals are to increase access to smoking cessation programs, work with community agencies and health care providers on tobacco prevention and smoking cessation initiatives, and assess the prevalence of youth smoking, and work with the NH Tobacco Prevention and Control Program.

Federal Grants

Federal Grant: No

Grant Executed:

Environmental

Review Required: No

Completed:

Critical Events

1	Establish contract with community agency	Sept 2006
2	Initiate Program	Sept 2006
3	Project Completion	06/30/08
4		
5		

Expected Completion Date: 6/30/2008

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$70,000.00	\$0.00	\$0.00	\$70,000.00
TOTAL	\$70,000.00	\$0.00	\$0.00	\$70,000.00

Revisions

COMMENTS

Funds in the amount of \$70,000 received from the State For Community-Based Tobacco Prevention & Control Services.



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning

Date: August 9, 2006

Subject: Health Department – CIP #214007 – Southern NH Area Health Education Center Program & CIP #214107 – Community Based Tobacco Prevention & Control

The Health Department has notified us that the City has received a grant from the Southern NH Area Health Education Center totaling \$4,500 for the implementation of an Asthma Program in Manchester Public Schools. In addition, the Health Department has also received a grant from the State totaling \$70,000 to promote tobacco prevention and cessation activities.

As such, we have prepared the appropriate CIP Amending Resolutions and Budget Authorization Forms necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

“Amending the FY 2007 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Five Hundred Thirty Nine Dollars (\$5,539) for the FY2007 CIP 410507 Justice Assistance Grant Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds from the U.S. Department of Justice Bureau of Justice Assistance to implement law enforcement functions;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By increasing:

FY2007 CIP 410507 - Justice Assistance Grant Program - \$5,539 Federal
(from \$125,000 to \$130,539)

Resolved, that this Resolution shall take effect upon its passage.

10

CIP BUDGET AUTHORIZATION

CIP #: 410507 Project Year: 2007 CIP Resolution: 6/12/2006
 Title: Justice Assistance Grant Amending Resolution: 9/5/2006
 Administering Department: Police Department Revision: 1

Project Description: U.S. Department of Justice funding to purchase equipment for law enforcement functions.

Federal Grants

Federal Grant: Yes
 Grant Executed:

Environmental

Review Required: Yes
 Completed:

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	09/30/09
3		
4		
5		

Expected Completion Date: 9/30/2009

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$20,055.00	\$0.00	\$0.00	\$20,055.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$110,484.00	\$0.00	\$0.00	\$110,484.00
TOTAL	\$130,539.00	\$0.00	\$0.00	\$130,539.00

Revisions

Revision #1- \$5,539 of additional funding received from the U.S. Department of Justice increasing budget from \$125,000 to \$130,539.

COMMENTS



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Milliard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie *Y2006*
Director of Planning

Date: August 9, 2006

Subject: Police Department – CIP #410507 – Justice Assistance Grant Program

The Police Department has notified us that the City has been approved to receive additional grant funds totaling \$5,539 from the United States Department of Justice Bureau of Justice Assistance to implement law enforcement functions. These funds will be used to purchase equipment for law enforcement functions.

As such, we have prepared the appropriate Amending Resolution and budget authorization forms necessary for project initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

“Amending the FY2007 Community Improvement Program, authorizing and appropriating funds in the amount of One Thousand Dollars (\$1,000) for FY2007 CIP 510407 Fun In The Sun Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept funds in the amount of \$1,000 from fund raising activities for the Fun In The Sun Program;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By adding:

FY2007 CIP 510407 – Fun In The Sun Program - \$1,000 Other

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #: **510407** Project Year: **2007** CIP Resolution: **6/12/2006**
 Title: **Fun In The Sun** Amending Resolution: **9/5/2006**
 Administering Department: **Parks, Recreation & Cemetery** Revision: **#2**

Project Description: **Organized summer recreation and enrichment program providing services to 850 inner-city youth.**

Federal Grants

Federal Grant: **Yes**
 Grant Executed: **Yes**

Environmental

Review Required: **Yes**
 Completed: **Yes**

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	06/30/07
3		
4		
5		

Expected Completion Date: **6/30/2007**

Line Item Budget

	CASH	CDBG	OTHER	TOTAL
Salaries and Wages	\$52,700.00	\$28,000.00	\$0.00	\$80,700.00
Fringes	\$4,000.00	\$2,000.00	\$0.00	\$6,000.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$1,200.00	\$0.00	\$0.00	\$1,200.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$1,100.00	\$1,000.00	\$0.00	\$2,100.00
Overhead	\$1,000.00	\$1,000.00	\$0.00	\$2,000.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$1,000.00	\$1,000.00
TOTAL	\$60,000.00	\$32,000.00	\$1,000.00	\$93,000.00

Revisions

Revision #1 - transfers funds between line items.
 Revision #2 - adds \$1,000 of Other Funds from fund raiser.

COMMENTS

Authorization of spending CDBG funds is contingent upon HUD Grant execution.

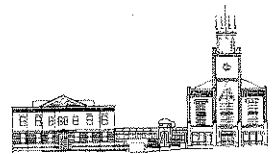


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie 

Date: August 9, 2006

Subject: CIP 510407 Fun In The Sun

The Parks Department has requested that we process the necessary paperwork that will allow the above referenced program to accept and expend private monies received through various fund raising activities. Accordingly, I am respectfully requesting that the Committee review and make a recommendation for approval to the full Board the attached amending resolution and revised budget authorization.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

“Amending the FY2003 and 2007 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Forty Thousand Dollars (\$40,000.00) for the 2007 CIP 511407 Black Brook Dam Removal Engineering Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2003 and 2007 CIP as contained in the 2003 and 2007 CIP budget; and

WHEREAS, Table 4 contains all sources of General Obligation funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to transfer existing Bond funds in the amount of \$40,000 for the removal of the Black Brook Dam; and

WHEREAS, funds from the South Willow FS Reroofing project in the amount of \$40,000.00 are available;

NOW, THEREFORE, be it resolved that the 2003 and 2007 CIP be amended as follows:

By decreasing:

FY2003 CIP 411303 – South Willow FS Reroofing & Masonry Repairs Project - \$40,000.00 Bond
(from \$291,000.00 Bond to \$251,000.00 Bond)

By adding:

FY2007 CIP 511407 – Black Brook Dam Removal Engineering Project - \$40,000.00 Bond

Resolved, that this Resolution shall take effect upon its passage.

12

12

CIP BUDGET AUTHORIZATION

CIP #: 411303

Project Year: 2003

CIP Resolution: 6/4/2002

Title: South Willow FS Reroofing & Masonry Repairs

Amending Resolution: 9/5/2006

Administering Department: Building Maintenance Division

Revision: #3

Project Description

Improvements to Fire station to include new roof system, pressure treated wood blocking at the perimeter, roof insulation, and aluminum drip edge, and complete repair of concrete block walls damaged by water penetration.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Design & Engineering	09/01/02
2	Bidding	11/30/02
3	Construction Begins	04/01/03
4	Construction Completion	12/31/06
5		
Expected Completion Date:		12/31/2006

Line Item Budget

	BOND			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$205,000.00	\$0.00	\$0.00	\$205,000.00
Other	\$21,000.00	\$0.00	\$0.00	\$21,000.00
TOTAL	\$251,000.00	\$0.00	\$0.00	\$251,000.00

Revisions

Revision #1 - transfers \$80,000 of Bond funds to project 713206 - Street Reconstruction - S. Willow Street
 Revision #2 - transfers \$4,000 of Bond funds to project 412007 - Police Substation - Eastside Project
 Revision #3 - transfers \$40,000 of Bond funds to project 713007 - Black Brook Dam Removal Engineering Project

COMMENTS

12

CIP BUDGET AUTHORIZATION

CIP #: **511407** Project Year: **2007** CIP Resolution: **6/12/2006**
 Title: **Black Brook Dam Removal Engineering Project** Amending Resolution: **9/5/2006**
 Administering Department: **Parks, Recreation & Cemetery** Revision:

Project Description: Design permitting and monitoring of the Black Brook Dam removal process.

Federal Grants Federal Grant: **No** **Environmental** Review Required: **No**
 Grant Executed: Completed:

Critical Events

1	Program Initiation	09/06/06
2	Program Completion	06/30/07
3		
4		
5		

Expected Completion Date: **6/30/2007**

Line Item Budget

	BOND			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$40,000.00	\$0.00	\$0.00	\$40,000.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$40,000.00	\$0.00	\$0.00	\$40,000.00

Revisions

COMMENTS Funds in the amount of \$40,000 received from 411303 - S Willow Street FS Reroofing. Department to apply for funding from DES Section 319 Grant 60/40 matching.

12

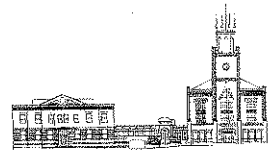


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie 

Date: August 9, 2006

Subject: CIP 511407 Black Brook Dam Removal –Engineering

In accordance with a directive of the full Board for the Parks Department to initiate the engineering for removal of the dam we have provided for the Committee's review, the paperwork necessary to carry out that directive. Attached is an amending resolution to the 2007 CIP, a bond transfer resolution, a revised budget authorization and a new budget authorization, all of which will need to be approved by the full Board in order to initiate this project. As such, I am respectfully requesting that the Committee recommend to the full Board approval of these documents.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

“Authorizing the Finance Officer to effect a transfer of Forty Thousand Dollars (\$40,000) for the 2007 CIP 511407 Black Brook Dam Removal Engineering Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That: Pursuant to RSA 33:33-a there is hereby authorized to be expended for purposes stated in Section 3 of the Municipal Finance Act, the sum of Forty Thousand Dollars from the balance of bonds authorized as follows:

Section 1.

From:

2003 CIP 411303, South Willow FS Reroofing & Masonry Repairs Project
Amount Transferred: \$40,000
Original Resolution Adopted: October 1, 2002
Original Amount: \$375,000

To:

2007 CIP 511407 Black Brook Dam Removal Engineering Project

Section 2. Resolved, that this Resolution shall take effect upon its passage.

14

City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

“Amending the FY2007 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Thousand Dollars (\$30,000.00) for the 2007 CIP 511507 Bass Island-Blacksmith Shop Environmental Site Assessment Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept funds in the amount of \$30,000 from New Hampshire Department of Transportation for the purpose of conducting an environmental site assessment at Bass Island – Blacksmith Shop;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By adding:

FY2007 CIP 511507 – Bass Island–Blacksmith Shop Environmental Site Assessment - \$30,000 NHDOT

Resolved, that this Resolution shall take effect upon its passage.

14

CIP BUDGET AUTHORIZATION

CIP #: 511507	Project Year: 2007	CIP Resolution: 6/12/2006
Title: Bass Island - Blacksmith Shop Environmental Site Assessment	Amending Resolution: 9/5/2006	
Administering Department: Parks, Recreation & Cemetery	Revision: 	

Project Description: Funds to be used for conduction of environmental site assessment precedent to land acquisition.

Federal Grants

Federal Grant: No	Environmental	Review Required: No
Grant Executed: 	Completed: 	

Critical Events

1	Program Initiation	09/06/06
2	Program Completion	06/30/07
3		
4		
5		

Expected Completion Date: **6/30/2007**

Line Item Budget

	NHDOT			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$30,000.00	\$0.00	\$0.00	\$30,000.00
TOTAL	\$30,000.00	\$0.00	\$0.00	\$30,000.00

Revisions

COMMENTS

Funds in the amount of \$30,000 will be reimbursed from New Hampshire Department of Transportation.

14



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie 

Date: August 9, 2006

Subject: CIP 511507-Bass Island Blacksmith Site Phase I
Environmental. Assessment

In a previous action the full Board directed that funds be allocated for the conduction of an investigative environmental assessment of the so-called Blacksmith Property on Bass Island. As such, we have attached for your review an amending resolution to the 2007 CIP creating a project with funding in the amount of \$30,000 for conduction of a Phase I environmental site assessment. The funds to be used are part of the reimbursement received from the NH Department of Transportation. Also included is a budget authorization enabling the expenditure of these funds.

A recommendation for approval by the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

“Amending the FY2005 and FY2007 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of Forty Four Thousand Two Hundred Sixty Nine Dollars and Forty Two Cents (\$44,269.42) for the FY2007 CIP 610407 Housing Rehab/Lead Hazard Control Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 and 2007 CIPs as contained in the 2005 and 2007 CIP budgets; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, Table 2 contains all sources of Community Development Block Grant, Emergency Shelter Grant and HOME funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to transfer existing HOME funds and accept payment of loan proceeds in the amount of \$16,882 to be used in the Housing Rehab/Lead Hazard Control Program; and

WHEREAS, HOME funds from 612005 Housing Rehabilitation Program in the amount of \$27,387.42 are available;

NOW, THEREFORE, be it resolved that the 2005 and 2007 CIPs be amended as follows:

By decreasing:

FY2005 CIP 612005 Housing Rehabilitation Program - \$27,387.42 HOME (from \$100,000 to \$72,612.58)

By increasing:

FY2007 CIP 610407 Housing Rehab/Lead Hazard Control Program - \$44,269.42 from \$250,000 to \$294,269.42 (\$91,882 Affordable Housing Trust Fund; 127,387.42 HOME; \$75,000 CDBG)

Resolved, that this Resolution shall take effect upon its passage.

15

15

CIP BUDGET AUTHORIZATION

CIP #: 612005 Project Year: 2005 CIP Resolution: 6/1/2004
 Title: Housing Rehabilitation Program (Home) Amending Resolution: 9/5/2006
 Administering Department: Planning & Community Development Revision: #1 - Closeout

Project Description: Loan program to assist property owners with the rehabilitation of housing occupied by low and moderate income people.

Federal Grants

Federal Grant: Yes

Environmental

Review Required: Yes

Grant Executed:

Completed:

Critical Events

1	Closeout	9/5/2006
2		
3		
4		
5		

Expected Completion Date: 9/5/2006

Line Item Budget

	HOME			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$72,612.58	\$0.00	\$0.00	\$72,612.58
TOTAL	\$72,612.58	\$0.00	\$0.00	\$72,612.58

Revisions

Revision #1 - transfers \$27,387.42 of Home funds to 610407 Housing Rehab/Lead Hazard Control Program decreasing budget from \$100,000 to \$72,612.58 and closes out this project.

COMMENTS

15

CIP BUDGET AUTHORIZATION

CIP #: 610407	Project Year: 2007	CIP Resolution: 6/12/2006
Title: Housing Rehab/Lead Hazard Control Program		Amending Resolution: 9/5/2006
Administering Department: Planning & Community Development		Revision: #1

Project Description: Loan/Grant program to assist property owners with code deficiencies and rehabilitation of their housing and the elimination of lead based paint hazards.

Federal Grants

Federal Grant: **Yes**
Grant Executed: **Yes**

Environmental

Review Required: **Yes**
Completed: **Yes**

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	06/30/07
3		
4		
5		

Expected Completion Date: **6/30/2007**

Line Item Budget

	AHTF	HOME	CDBG	TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$91,882.00	\$127,387.42	\$75,000.00	\$294,269.42
TOTAL	\$91,882.00	\$127,387.42	\$75,000.00	\$294,269.42

Revisions

Revision #1 - total budget increased by \$44,269.42 from \$250,000 to \$294,269.42 (AHTF increased by \$16,882 from \$75,000 to \$91,882 due to the repayment of loan proceeds; HOME increased \$27,387.42 from \$100,000 to \$127,387.42 due to transfer of funds from 612005 Housing Rehabilitation Program)

COMMENTS

Contingent upon approval of a HUD Lead Hazard Grant, local funds may be used as portion of match requirement. AHTF budget includes loan proceeds totalling \$16,882 from the Lead Hazard Control Grant Program.

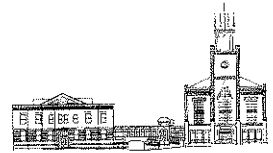


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning

Date: August 9, 2006

Subject: Planning Department – CIP #610407 – Housing Rehab/Lead Hazard Control Program

On June 30th, 2006, CIP 612005 Housing Rehabilitation Program expired and was not extended. Therefore, the Planning Department is requesting that the remaining balance of HOME funds (\$27,387.42) be transferred to CIP 610407 Housing Rehab/Lead Hazard Control Program. In addition, the City's Lead Hazard Control Program has received \$16,882 of funds due to the sale of two properties. In accordance with federal requirements, these loan proceeds must be used for lead hazard control activities and therefore we are requesting that these funds be added to the City's current Housing Rehab/Lead Hazard Control Program. The funds from both of these sources will be used for the continued operation of the Housing Rehab/Lead Hazard Control Program.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Forms necessary to transfer the funds and increase the project budget.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

“Amending the FY 2007 Community Improvement Program, authorizing and appropriating funds in the amount of Eleven Million Eight Hundred Sixty Eight Thousand Dollars (\$11,868,000) for FY2007 CIP 712907 Granite Street Widening Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept Federal Department of Transportation funds to assist in the reconstruction/widening of Granite Street;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By adding:

FY2007 CIP 712907 – Granite Street Widening Project - \$11,868,000 Federal DOT
(Local required match authorized in prior years)

Resolved, that this Resolution shall take effect upon its passage.

16

CIP BUDGET AUTHORIZATION

CIP #: 712907 Project Year: 2006 CIP Resolution: 6/12/2006
 Title: Granite Street Widening Project Amending Resolution: 9/5/2006
 Administering Department: Highway Department Revision:

Project Description: Widening/reconstruction of Granite Street.

Federal Grants: Federal Grant: Yes Environmental: Review Required: Yes
 Grant Executed: Completed:

Critical Events

1	Program Initiation	7/12/06
2	Program Completion	12/31/07
3		
4		
5		

Expected Completion Date: 12/31/2007

Line Item Budget

	FEDERAL DOT			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$11,868,000.00	\$0.00	\$0.00	\$11,868,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$11,868,000.00	\$0.00	\$0.00	\$11,868,000.00

Revisions

COMMENTS: Local required match authorized in prior years.

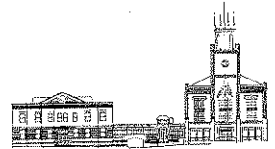


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie 

Date: August 9, 2006

Subject: CIP 712907-- Granite Street Reconstruction

The Highway Department has requested that this office process the appropriate paperwork necessary for the City to accept and expend the balance of federal DOT funds allocated for the reconstruction of Granite Street. The amount requiring approval for which action is being requested is \$11,868,000 with the Board previously approving the receipt of \$3,080,000. As the Committee my recall the required local match to these funds was allocated in several previous CIP budgets.

In order that the Highway Department may access these funds the attached amending resolution and budget authorization will need to be approved. Accordingly, the Committee's review and recommendation to the full Board for approval is respectfully sought.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

CIP BUDGET AUTHORIZATION

CIP #: 411504 Project Year: 2004 CIP Resolution: 6/9/2003
 Title: Fire Emergency Management Planning Amending Resolution:
 Administering Department: Fire Department Revision: #1

Project Description: Update Emergency Management Master Plan for the City.

Federal Grants: Federal Grant: No Environmental: Review Required: No
 Grant Executed: Completed:

Critical Events

1	Project Initiation	7/16/03
2	Project Completion	12/31/06
3		
4		
5		

Expected Completion Date: 12/31/2006

Line Item Budget

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$12,254.00	\$0.00	\$0.00	\$12,254.00
TOTAL	\$12,254.00	\$0.00	\$0.00	\$12,254.00

Revisions

Revision #1 - extends project until 12/31/06.

COMMENTS

Funds received from New Hampshire Department of Safety.



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning

Date: August 9, 2006

Subject: Fire Department – CIP #411504 – Fire Emergency Management Planning

The Fire Department has requested that the completion date for Fire Emergency Management Planning be extended to December 31, 2006.

As such, we have prepared the appropriate revised budget authorization form.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

18

City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Seven Hundred Fifty Thousand Dollars (\$1,750,000) for the 2007 CIP 511307, JFK Coliseum Rehabilitation Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of One Million Seven Hundred Fifty Thousand Dollars (\$1,750,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2007 CIP 511307, JFK Coliseum Rehabilitation Project	\$1,750,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 20 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Seven Hundred Fifty Thousand Dollars (\$1,750,000) for the 2007 CIP 511307, JFK Coliseum Rehabilitation Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

August 8, 2006

C.I.P. Committee of the
Honorable Board of Mayor and Aldermen
CITY OF MANCHESTER
One City Hall Plaza,
Manchester, New Hampshire 03101

Attn: Leo Bernier, City Clerk

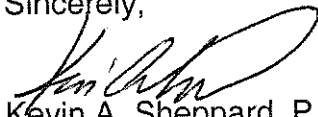
Re: *Motorized Equipment Replacement
Police Cruisers*

Dear Committee Members:

As you are aware, the Police Department will be replacing 8 cruisers during this fiscal year. I am requesting the Committee's approval to recycle some of the used cruisers into the existing fleet. These cruisers would replace older cruisers being utilized in various Departments.

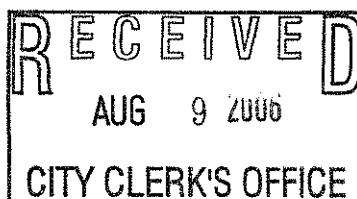
Your review and approval of this request would be appreciated. I will be available to address any questions you may have on this matter.

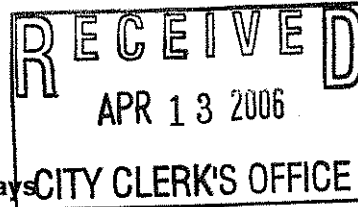
Sincerely,


Kevin A. Sheppard, P.E.
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.
Melinda Salomone-Abood





**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

April 13, 2006

Mr. Leo Bernier
City Clerk
City Hall
Manchester, NH

Re: Petition to Discontinue Portions of
Lumber Lane, Chagnon Street, Douglas Street and Allard Drive

Dear Mr. Bernier,

Attached is a petition from the New Hampshire Department of Transportation for the discontinuance of portions of Lumber Lane, Chagnon Street, Douglas Street and Allard Drive

This petition is necessary for the state's exit 5 improvements project.

Sincerely,

Dennis Anctil, P.E.

Enclosures

Cc: Frank Thomas, P.E.
Robert Landry, P.E., NHDOT



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CAROL A. MURRAY, P.E.
Commissioner

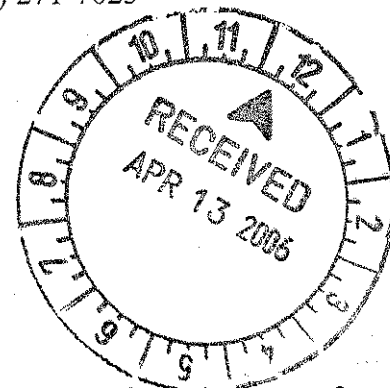
JEFF BRILLHART, P.E.
Assistant Commissioner

MANCHESTER
10622A
(I-293/Exit 5 - Granite Street Interchange)

Bureau of Highway Design
Room 200
Tel: (603) 271-3725
Fax: (603) 271-7025

Date April 11, 2006

Mr. Dennis Anctil, P.E.
Manchester Public Works
227 Maple Street
Manchester, NH 03103-5596



Dear Dennis Anctil:

The Department would like to ask the City of Manchester for the discontinuance of Allard Drive beginning at the intersection of Granite Street northerly to Foundry Street, Chagnon Street beginning at Allard Drive westerly to the end of Chagnon Street, Lumber Lane from the southerly end of Lumber Lane to the northerly end of Lumber Lane, and Douglas Street from the easterly end westerly to the relocated Allard Drive as shown on the attached plan.

The above items will allow the Allard Family, LC to construct site modification to accommodate an addition to their existing warehouse that will allow for continued operation of their business after the removal of their buildings located east of Allard Street. The buildings east of Allard Street need to be removed before construction of the new southbound off-ramp from I-293 at Exit 5 can begin. This work is included under the Manchester 10622C project, which is under way currently.

If you or the City has, any questions please feel free to contact me.

Sincerely,

L. Robert Landry, Jr., P.E.
Project Manager

cc: W. Cass, Assistant Director of Project Development
V. Chase, Right-of-Way Engineer, Bureau of Right-of-Way

s:\manchest\10622a\letters\anctil 041106 discontinue.doc

*To the Honorable Board of Mayor and Aldermen of the
City of Manchester:*

PETITION TO DISCONTINUE A PORTION OF A HIGHWAY

**Allard Drive (formerly known as North Turner Street),
Chagnon Street, Lumber Lane, and Douglas Street**

The undersigned, Carol A. Murray, Commissioner for the New Hampshire Department of Transportation, respectfully represents for the accommodation of the public, there is occasion for discontinuing portions of certain highways known as Chagnon Street, Allard Drive, Lumber Lane, and Douglas Street in Manchester, New Hampshire as shown on a plan entitled "Proposed Street Discontinuance, Allard Drive (Formerly Known as North Turner Street), Chagnon Street, Lumber Lane, Douglas Street" dated March 2006 by City of Manchester. The layout of Allard Drive, formerly known as North Turner Street and River Road predates the records of the City of Manchester. The layout of the full length of Chagnon Street is recorded in Book 15 at page 370 of the records of the Highways, Streets and Bridges of the City Clerk of the City of Manchester. The layout of the full length of Lumber Lane is recorded in Book 15 at page 10 of the records of the Highways, Streets, and Bridges of the City Clerk of the City of Manchester. The layout of the full length of Douglas Street is recorded in Book 10 at page 81 of the records of the Highways, Streets, and Bridges of the City Clerk of the City of Manchester.

NOW THEREFORE, the undersigned hereby respectfully requests you to discontinue the above described portions of Allard Drive, Chagnon Street, Lumber Lane and Douglas Drive, and that it henceforth not be utilized for public rights.

Dated this _____ day of _____ 2006.

Allard Drive Discontinuance

Beginning at the intersection of the northerly line of Granite Street thence northerly to the southerly line of Foundry Street.

Containing 2,290 linear feet to be the same more or less.

Chagnon Street Discontinuance

Also, a certain portion of Chagnon Street in the City of Manchester, County of Hillsborough, State of New Hampshire, more particularly bounded and described as follows:

Beginning at the intersection of the westerly line of Allard Drive thence westerly to the westerly end of Chagnon Street.

Containing 245 linear feet to be the same more or less.

20

Lumber Lane Discontinuance

Also, a certain portion of Lumber Lane in the City of Manchester, County of Hillsborough, State of New Hampshire, more particularly bounded and described as follows:

Beginning at the southerly end of Lumber Lane, being the westerly line of Allard Drive, formerly known as North Turner Street, thence northerly to the end of Lumber Lane.


Containing 286 linear feet to be the same more or less.

Douglas Street Discontinuance

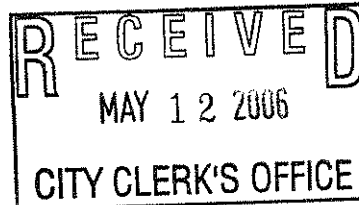
Also, a certain portion of Douglas Street in the City of Manchester, County of Hillsborough, State of New Hampshire, more particularly bounded and described as follows:

Beginning at the easterly end of Douglas Street, being the westerly line of Allard Drive, formerly known as North Turner Street, thence westerly to the easterly line of the relocated Allard Drive.

Containing 130 linear feet to be the same more or less.



Carol A. Murray, Commissioner
New Hampshire Department of Transportation



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

May 11, 2006

Community Improvement Committee of the Board of Mayor and Aldermen
c/o Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

Re: PETITION TO DISCONTINUE ALLARD DRIVE (FORMERLY KNOWN AS NORTH
TURNER STREET), CHAGNON STREET, LUMBER LANE, AND DOUGLAS STREET

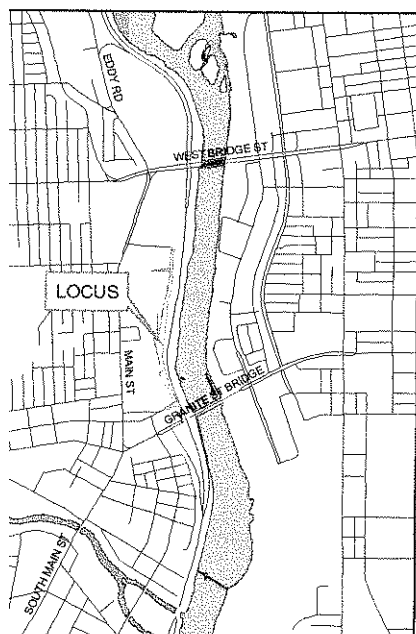
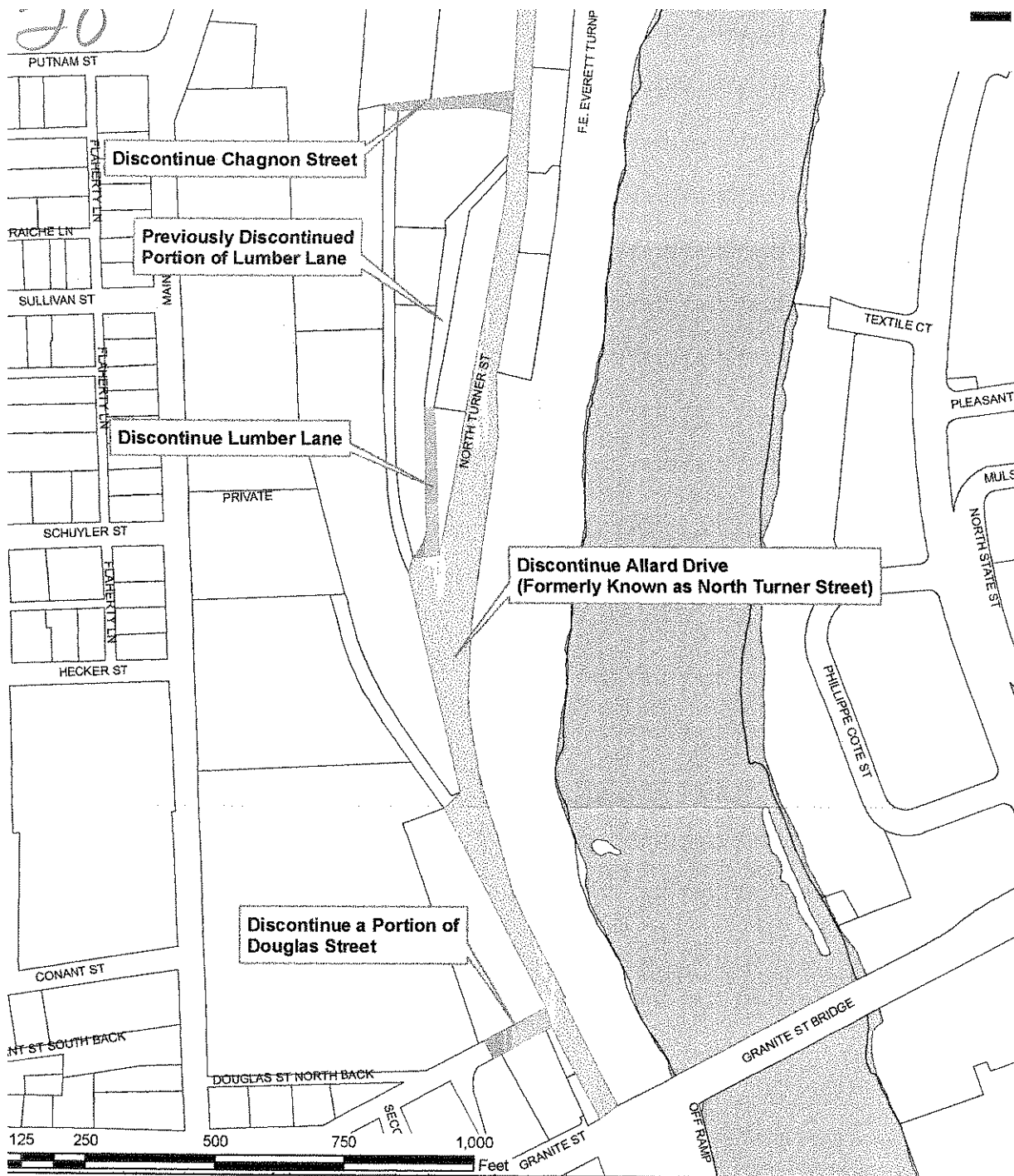
Dear Committee:

The Manchester Highway Department supports the petition by the State of New Hampshire for the discontinuance of Allard Drive (formerly known as North Turner Street or River Road), Chagnon Street, Lumber Lane, and Douglas Street in conjunction with the Granite Street widening project.

Sincerely,

Frank Thomas, P.E.
Public Works Director

MJM
cc: File



Proposed Street Discontinuance
Allard Drive (Formerly Known as North Turner Street)
Chagnon Street, Lumber Lane, Douglas Street



Manchester, NH
 March 2006

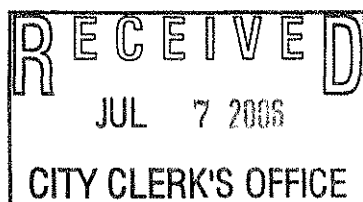
Board of Mayor and Aldermen
1 City Hall Plaza
Manchester N.H. 03101

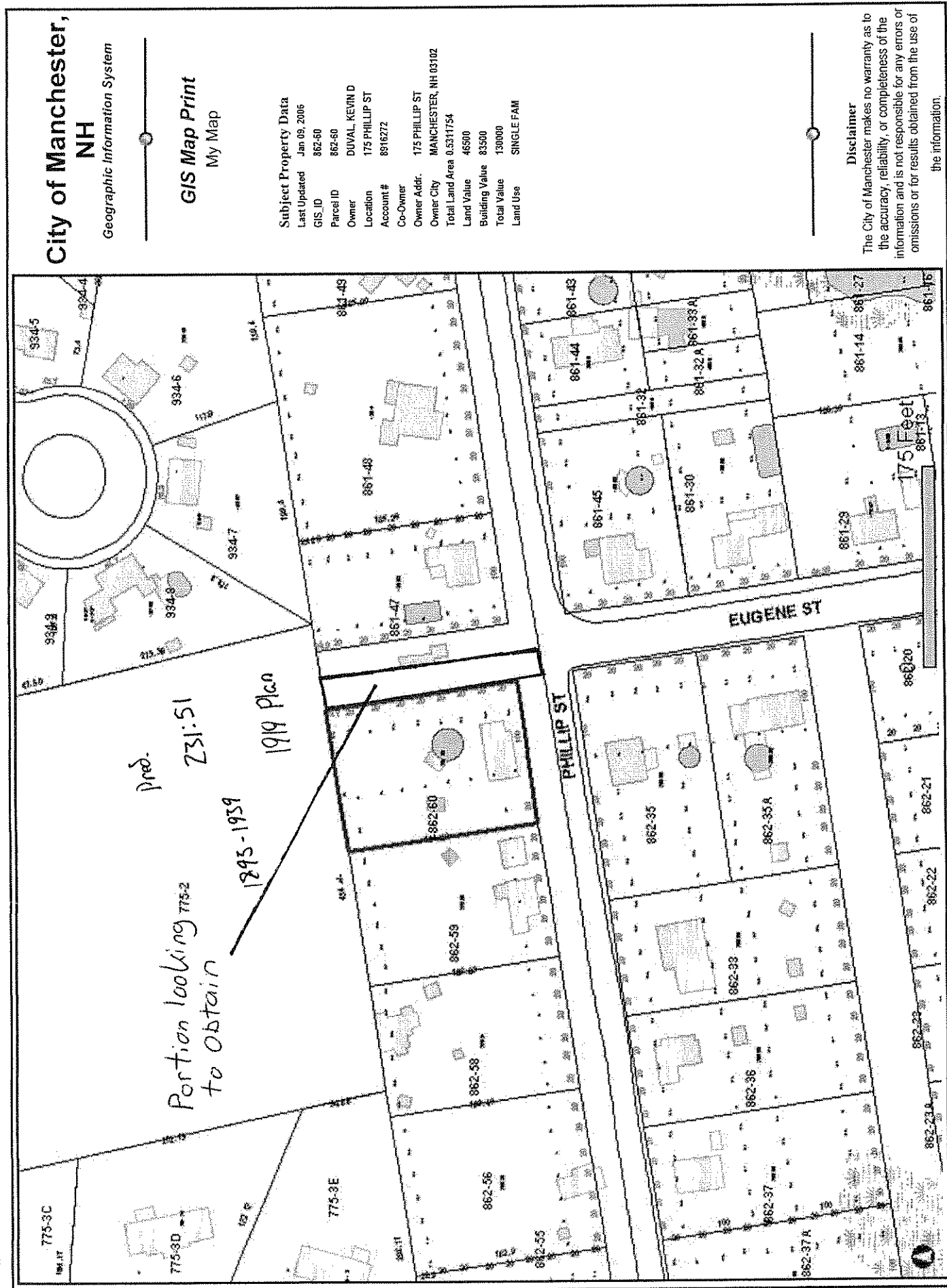
21
Kevin Duval
175 Phillip St.
Manchester N.H. 03102

Dear Board of Mayor and Aldermen,

I currently live at 175 Phillip St., lot 862-60 and am requesting a petition to quiet title for the unused ½ portion of Eugene St. between lot 862-60 and 861-47. I understand that the unused portion, according to RSA 231:51, that the portion goes back to the abutters after 20 years. I am looking to obtain this portion and have my land resurveyed upon the street being discontinued or discharged. Any information regarding this will be greatly appreciated.

Sincerely,
Kevin Duval
Home # 666-0646
Cell # 391-6329







**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

July 11, 2006

Community Improvement Committee of the Board of Mayor and Aldermen
Manchester City Hall
c/o Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

RE: PETITION TO RELEASE AND DISCHARGE A PORTION OF EUGENE STREET

Dear Committee Members,

We have reviewed the referenced item and have found the following:

Eugene Street was dedicated by a subdivision plan entitled "Tenneyside Park, Manchester, N.H. dated 1919. A revision of the subdivision plan entitled "Tenneyside Park - Portion being developed by Jon H. Graham" is dated April 19, 1972 and was approved by the Manchester Planning Board.

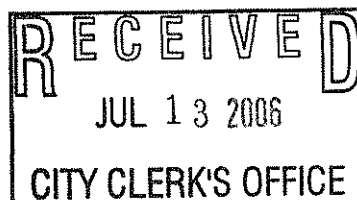
No acceptance of either dedication or return of layout for Eugene Street was found.

Eugene Street was never opened nor built for public travel. Therefore, RSA 231:51, before the 7/16/1989 amendment, released the 1919 dedication of this portion of Eugene Street from public servitude in 1939. Possibly, the 1972 subdivision may be considered a second dedication of this portion of Eugene Street. Since over 20 years has lapsed, a simple vote by the Board of Mayor and Alderman would be required to release and discharge the 1972 dedication.

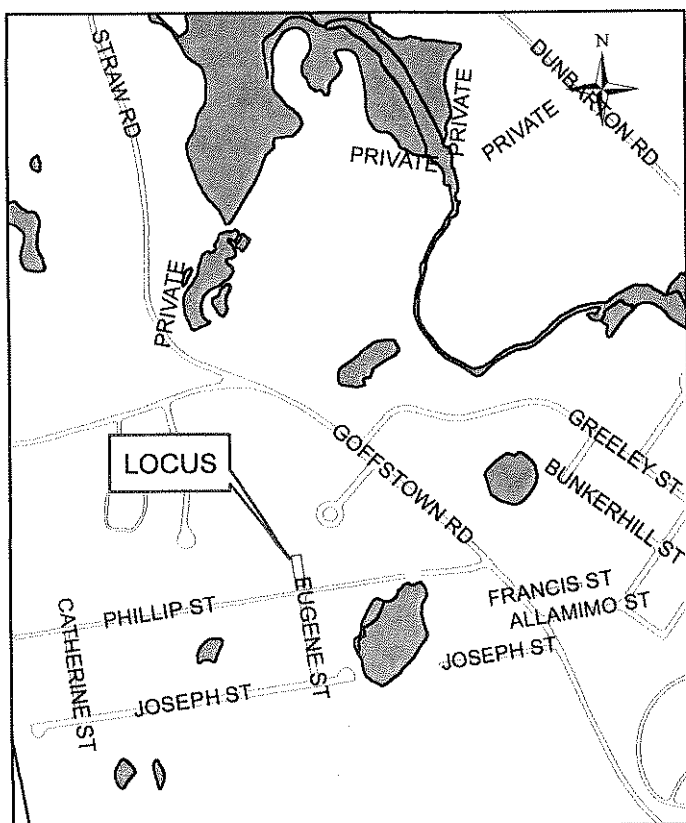
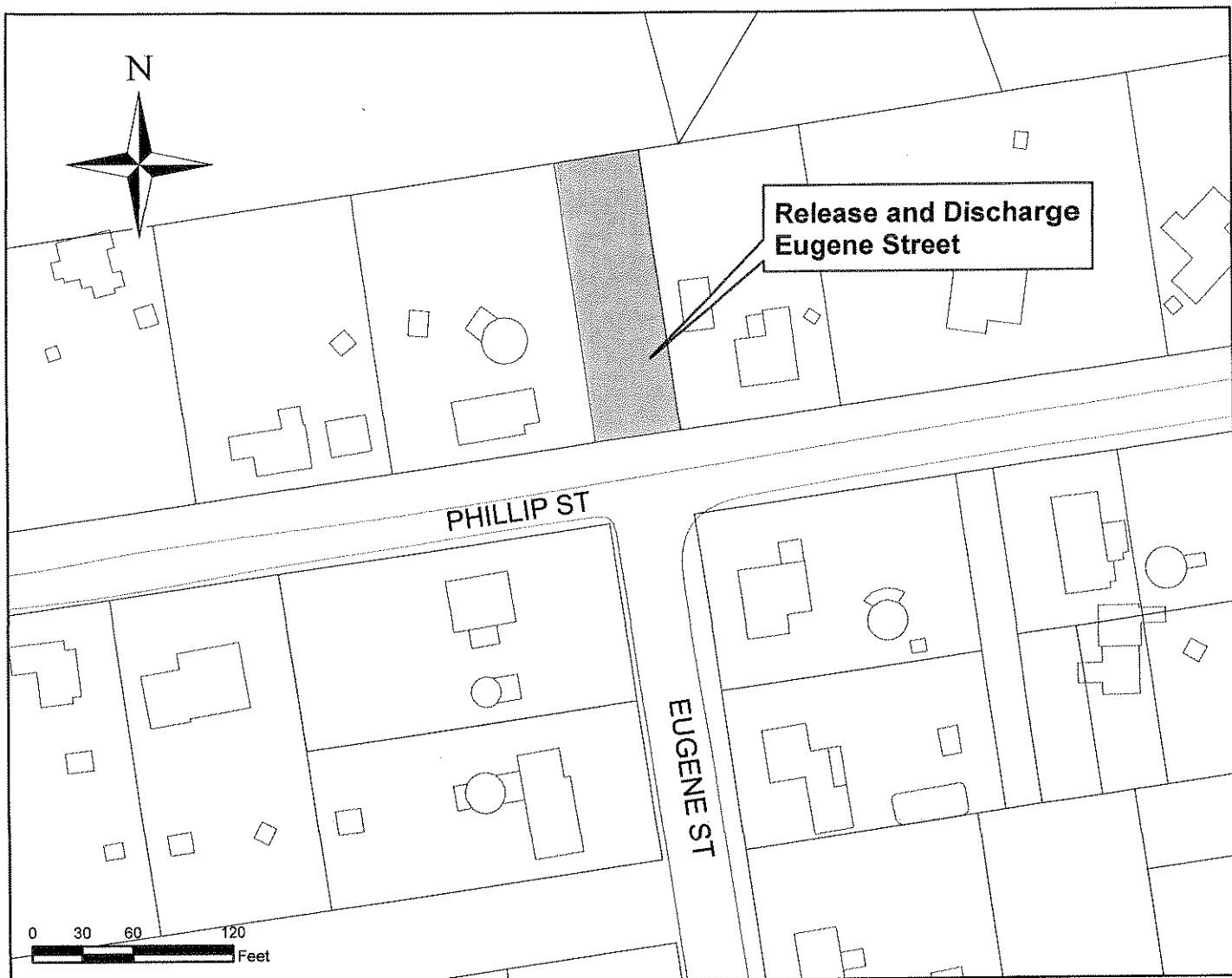
Sincerely,

Frank Thomas, P.E.
Public Works Director

MJM
cc: File



21



Proposed Street Release and Discharge
Eugene Street



Manchester, NH
July 11, 2006

ANDREW H. SULLIVAN

Attorney At Law

22

P.O. Box 10354
24 Eastman Avenue
Bedford, New Hampshire 03110

Tel (603) 644-5291
Fax (603) 644-0268

April 26, 2006

Board of Mayor & Alderman
C/o Leo R. Bernier, City Clerk
City of Manchester
One City Hall Plaza
Manchester, NH 03101

**RE: PETITION TO RELEASE AND DISCHARGE FROM PUBLIC
SERVITUDE:**

[a] Subject to the reservation described in ¶ [c], below:
West Mitchell Street from the easterly line of Wolcott Street to
the easterly line of the Boston & Maine Rail Road right of way,
as situate between Tax Map 685, Lot 1 on the north and Tax
Map 465, Lot 1 on the south, as shown on Manchester Tax
Map 685. *This section of West Mitchell Street is hi-lited in
green on the enclosed plan.*

[b] Subject to the reservation described in ¶ [c], below:
Wolcott Street from the southerly line of West Mitchell Street
to the northerly line of Low Street, as shown on Manchester
Tax Map 685. *This section of Wolcott Street is hi-lited in
yellow on the enclosed plan.*

[c] Excepted and reserved out of the descriptions in ¶¶
[a] and [b], above, is that area of the current, Class IV section
of West Mitchell Street which otherwise overlaps the area
described in ¶¶ [a] and [b], above. *This section of the Class
IV portion of West Mitchell Street is hi-lited in pink on the
enclosed plan.*

Gentlemen:

I represent Yvan Rivard in this matter. He is the owner of Tax Map 685, Lot 1.

The above-referenced sections of West Mitchell Street and Wolcott Street are depicted
on old city tax maps as "paper streets".

Through this letter, and on behalf of Yvan Rivard it is requested that the above-
referenced sections of Wolcott Street and West Mitchell Street be released and
discharged from public servitude.

22

Although an accepted city street, when West Mitchell Street was relocated, the above-referenced section of West Mitchell Street was filled in and never thereafter used, for a period in excess of 5 years. This section of West Mitchell Street is now an unmaintained Class VI road.

The above-section of Wolcott Street has never been accepted, opened, built or used for public travel within 20 years, or thereafter, of its dedication by being depicted on recorded plans. On information and belief, it has its original stand of trees thereon.

Neither of these road sections, for well in excess of 20 years prior to 1969 have been built out, used for public or private travel or served as "frontage" for the purpose of building permit issuance for abutting lots.

Enclosed, also, please find abutters list.

Abutters' lots would be enhanced by the release as under Duchesnaye v. Silva, 118 NH 728, 394 A2d 59 (1978), one-half of each discontinued way, from its center line, would accrue to that half's abutting lot. No other property owner would be affected.


Enclosed, also, is the applicable section of Tax Map 685 and a plan drawn of the area with the affected section of West Mitchell Street hi-lited in green and the affected section of Wolcott Street hi-lited in yellow. That section of the current Class IV section of West Mitchell Street which is not part of this request is hi-lited in pink.

Because this section of Wolcott Street has never been opened, built or used for public travel within 20 years of it being shown on a plan of land recorded in the registry of deeds, then, pursuant to RSA 231:51, it may be released and discharged from public servitude by vote of the Mayor and Board of Alderman.

This section of West Mitchell Street may be released and discharged from public servitude upon petition, and notice and hearing thereon pursuant to RSA 231:52.

Thank you.

Sincerely,


Andrew H. Sullivan

Cc: Yvan Rivard

ABUTTER'S LIST
365 WEST MITCHELL STREET
MANCHESTER, NH
 KNA PROJECT NO. 05-0114-1

Tax Map	Lot	Applicant/Owner Name & Address
----------------	------------	---

685	1-4	Rivard, Yvon D. 15 Tavistock Drive Bedford, NH 03110
-----	-----	--

Tax Map	Lot	Abutters - Name & Address
----------------	------------	--------------------------------------

443	23	Country Ventures of Bedford, LLC 13 S. Bow Street Hooksett, NH 03106
-----	----	--

433	22	Marcoux, Wayne E. 109 Wolcott Street Manchester, NH 03103-7370
-----	----	--

465	1	City of Manchester Cemetery Department C/O Parks Recreations Department 625 Mammoth Road Manchester, NH 03104
-----	---	--

685	5-7	Gerard B. Tanguay Trust of 2000 Priscilla A. Tanguay Trust of 2000 49 Pinehurst Avenue Manchester, NH 03103
-----	-----	--

685	8 & 9	Johnston, James C. & Mary H. 80 Bedford Street Lexington, MA 02173
-----	-------	--

685		Guilford Transportation Industries Boston and Maine RR Iron House Park North Billerica, MA 01862
-----	--	---



RESIDENTIAL SITE PLAN PREPARED FOR:
365 WEST MITCHELL STREET
MANCHESTER, NEW HAMPSHIRE

PREPARED FOR:
RIZCOM REALTY, LLC.

DIVISIONS _____
 DATE _____
 PROJECT NO. 05-0114-1
 DATE: NOV. 2005
 SCALE: 1" = 30'
 SHEET 1 OF 1

[illegible]

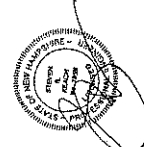
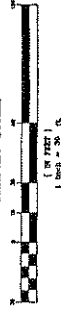
RECEIVED BY THE NEW YORK OFFICE OF THE NEW YORK STATE DEPARTMENT OF CORRECTIONS AND INSTITUTIONS, NEW YORK, NEW YORK, ON JANUARY 18, 1957.

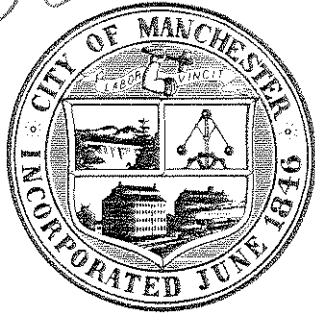
TOTAL AREA OF MICHIGAN PARCELS = 62,036 SF
AREA OF STEEP SLOPES (GRAPES) = 2,295 SF
AREA OF WETLANDS = 14,515 SF
AREA OF FARMABLE LAND = 1,345 SF
AREA OF FARMHOUSE = 10,000 SF
AREA OF OVERLAP = 900 SF
REGULATED LAND AREA = TOTAL PARCEL AREA - (STEEP SLOPE AREA + WETLAND AREA + NONFARMABLE UPLAND AREA + FARMHOUSE AREA) = 26,041 SF
26,041 SF - (2,295 SF + 14,515 SF + 14,020 SF + 0 SF) = 5,231 SF
= 121.54 SF OR 0.27 ACRES

STONE BRIDGE FOUND	EXISTING 2' CENTRAL	EXISTING EDGE OF PAVEMENT -
FOR PM FOUND	EXISTING DRAINAGE LINE	SCHEMATIC
EXISTING UTILITY POLE		PROPOSED EDGE OF PAVEMENT
EXISTING DRAINAGE MANHOLE		
METHOD		

VICINITY MAP
SCALE: 1" = 2000'

GRAPHIC SCALE





**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

May 11, 2006

Community Improvement Committee of the Board of Mayor and Aldermen
City Hall
c/o Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

RE: PETITION TO RELEASE AND DISCHARGE WEST MITCHELL STREET

Dear Committee Members,

We have reviewed the referenced item and have found the following:

West Mitchell Street was dedicated as Mitchell Ave by a subdivision plan entitled "Brown Avenue Terrace Manchester, N.H. owned by J.W. Wilbur" dated December 30, 1910 and recorded as plan 503-A-3 at the Hillsborough County Registry of Deeds.

West Mitchell Street was laid out from Brown Avenue westerly to the Boston & Maine Railroad land as a public way August 21, 1921. The action was recorded at Highways, Streets and Bridges book 9 page 215.

Sewer, water and drainage was installed in the street. A utility easement was obtained to cross the Boston & Maine Railroad at the extension of the original street line in March 1973.

About 1944 the westerly end of West Mitchell Street was realigned, through a portion of Pine Grove Cemetery, to accommodate the steep grade change. The alignment was shown on plan entitled "West Mitchell Grade Crossing", recorded as subdivision plan 175 at the Manchester Highway Department. It appears the road may not have been built as shown on this plan.

The realignment of West Mitchell Street left that portion of the street that lies west of the actual street location as an unmaintained Class VI road with public utilities. The City may consider discontinuing this portion of West Mitchell Street but subject to a 50' easement for the existing and future utilities. Before discontinuing the public street, it is advisable to have the petitioner provide a boundary plan delineating the accepted street, the realigned street and the easement areas as the highlighting of an exhibit plan is inadequate for our purposes.

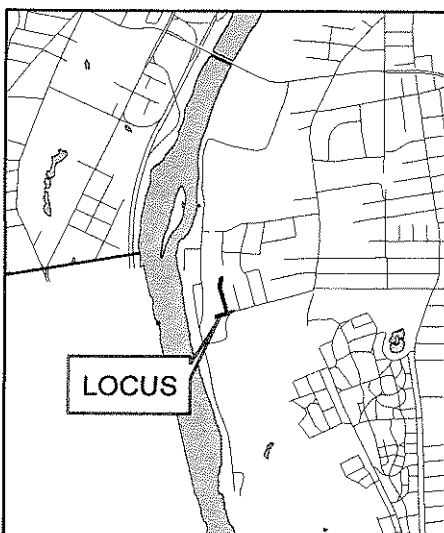
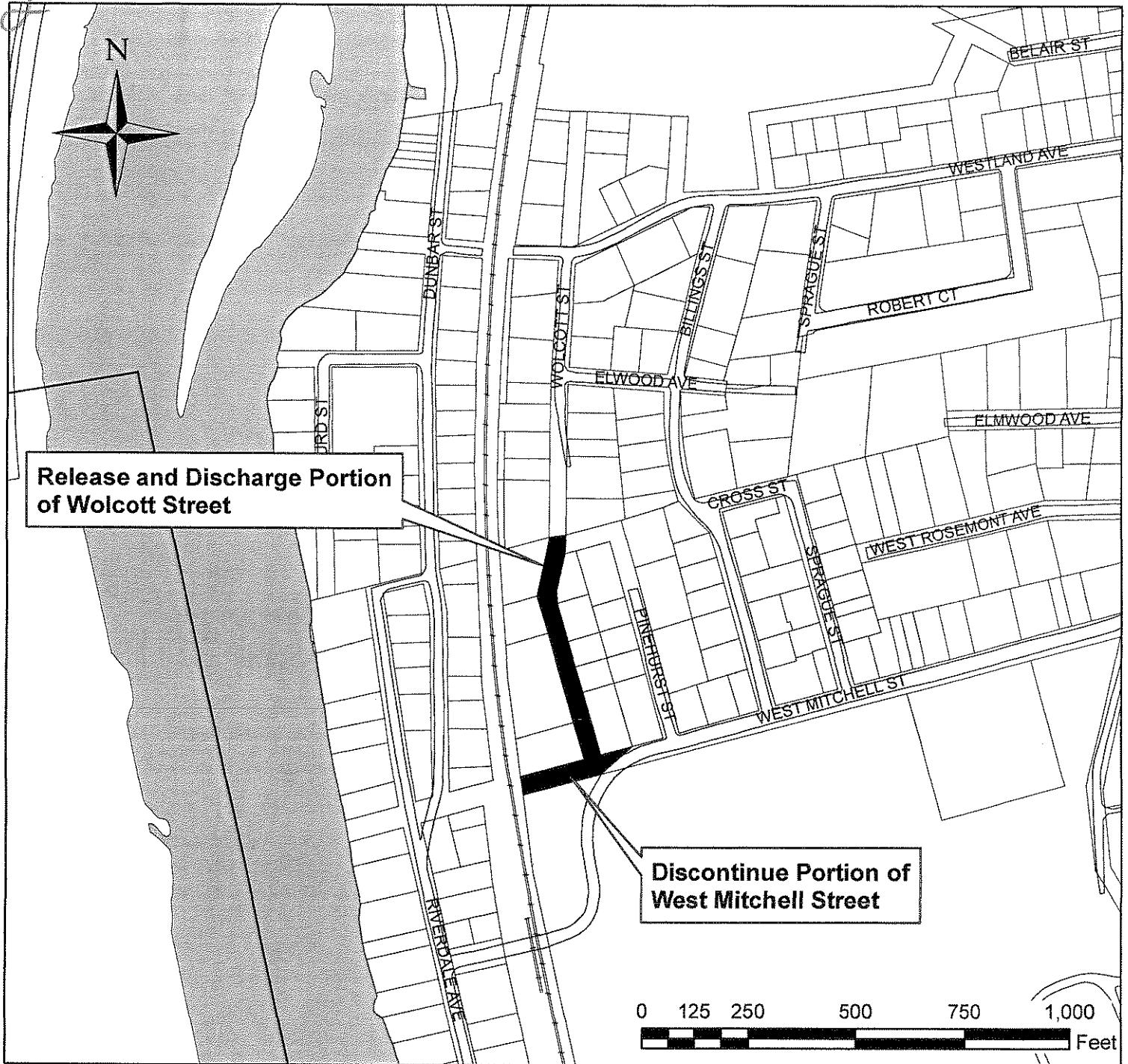
Sincerely,

A handwritten signature in black ink that reads "Frank Thomas". The signature is written in a cursive, flowing style.

Frank Thomas, P.E.
Public Works Director

MJM

cc: File



Proposed Street Discontinuance
Wolcott Street



Manchester, NH
May 2006

Printed by Manchester DPW May 2006



**City of Manchester
Department of Highways**

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Manchester, New Hampshire 03103-5596
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Deputy Public Works Director

May 11, 2006

Community Improvement Committee of the Board of Mayor and Aldermen
City Hall
c/o Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

RE: PETITION TO DISCONTINUE A PORTION OF WOLCOTT STREET

Dear Committee Members,

We have reviewed the referenced item and have found the following:

Wolcott Street was dedicated as Wolcott Avenue by a subdivision plan **entitled "Brown Avenue Terrace Manchester, N.H. owned by J.W. Wilbur"** dated December 30, 1910 and recorded as plan 503-A-3 at the Hillsborough County Registry of Deeds.

Our records do not indicate that the petitioned part of Wolcott Street was ever opened or built for public travel. Therefore, RSA 231:51, before the 1989 amendment, released this portion of Wolcott Street from public servitude December 30, 1930. Because of this, Wolcott Street does not have any public status and does not need to be released and discharged.

The City GIS map does not indicate any utilities in this portion of Wolcott Street.

Sincerely,

Frank Thomas, P.E.
Public Works Director

MJM
cc: File

23

July 23, 2006

RECEIVED

JUL 31 2006

MAYOR'S OFFICE

Honorable Frank Guinta
Mayor City of Manchester
One City Hall Plaza
Manchester, NH 03101

Petition
Sewage Installation

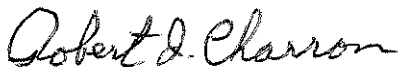
Dear Mayor Guinta:

We the residents of the neighborhood beginning 298 Cohas Ave and extending through 354 Cohas Ave. are petitioning to have the sewer system extended to our section of Cohas Ave. Currently the sewer project is underway in our Section of the City. The sewer system has been extended on the entire lower section of Cohas Ave. up to Brickett Rd. The project has continued onto Brickett Rd. and up on Island Pond Rd. Work is currently being performed on Sibley Terrace.

We see no reason why our section of Cohas Ave. has not been included in this project. Our section of Cohas Ave. is the only section not connected to the Sewer System. The section of Cohas Ave that we are referencing is .2 mile long. The grade of this section is downhill, and would not require any additional pumping. In addition, the equipment and work crews are in the vicinity of our neighborhood.

We have been repeatedly told over the past twenty (20) years that the sewer system would be extended to our neighborhood, and now we are being left out. The majority of the houses have septic systems that are thirty (30) years old, and are failing or have failed. We, as taxpayers of the City of Manchester, are being treated as second class citizens. We are calling this matter to your attention in hopes that you take the necessary measures to have our section of Cohas Ave. connected to the sewer.

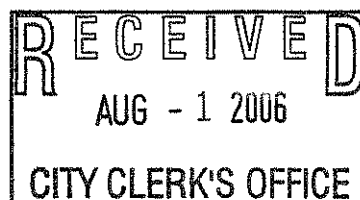
Sincerely,



Robert J. Charron
302 Cohas Ave.
Manchester, N.H. 03109
603-627-1475

Submitted on behalf of the residents of 298 through 354 Cohas Avenue

cc: Real Pinard
Michael Lopez



Jeanine Thomas	309 Cohas Ave
Michael J. Thomas	309 Cohas Ave
Kathryn Charest	300 Cohas Ave
John K. Neubert	317 Cohas Ave.
Maisha H. Neubert	317 Cohas Ave.
Alan J. Grant	300 Cohas Ave.
1 [Signature]	354 Cohas Ave.
Donald Coulton	298 Cohas Ave
Mary Coulton	298 Cohas Ave
Diavalee	315 Cohas Ave
Chi Yung Lee	315 Cohas Ave
Law [Signature]	304 Cohas Ave
McKeeup	304 Cohas Ave
Anna Helain Gudwin	306 Cohas Ave
Paul [Signature]	306 Cohas Ave
Patricia Chanson	302 Cohas Ave.

25

MEMORANDUM

TO: CIP Committee

Michael Garrity, Chairman
Daniel P. O'Neil
Ed Osborne
Theodore L. Gatsas
Jerome Duval

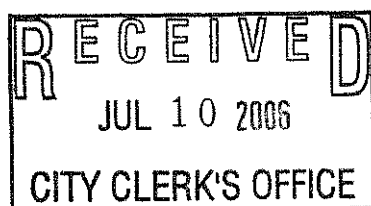
FROM: Paul J. Borek
Economic Development Director

DATE: July 10, 2006

SUBJECT: Discontinuance of South Bedford Street, South of Depot Street

This is to transmit a request to discontinue the remaining portion of South Bedford Street, south of Depot Street. This request is being made to accommodate valet parking for the proposed Riverfront Project, Boneyards Restaurant, proposed by Robert O'Sullivan. Access to a site for parking is required by the developer's financial institution. The availability of valet parking on this portion of South Bedford Street will fulfill this requirement.

If discontinued, Mr. O'Sullivan has proposed leasing this site from the city for valet parking service. An easement would be maintained to serve the access needs of adjacent property owners.



A PETITION TO DISCONTINUE A PORTION OF SOUTH BEDFORD STREET

The undersigned, Paul J. Bank MEDO, respectfully represents that for the accommodation of the public, there is occasion for discontinuing a portion of a certain highway known as South Bedford Street in Manchester, New Hampshire as shown on a plan entitled "Manchester Millyard Housing Authority N.H. R-7 Amoskeag Millyard Project Proposed Resubdivision & Disposition Plan of Parcels 14, 1-5, 1-6 & 1-16" dated November 16, 1975 with revisions by Thomas F. Moran, Inc. and recorded at the Hillsborough County Registry of Deeds as plan 10240. The lay out of the full length of the highway is recorded in book 17 at page 90 of the records of the Highways, Streets and Bridges of the City Clerk of the City of Manchester.

NOW THEREFORE, the undersigned hereby respectfully requests you to discontinue above-described portion of South Bedford Street, and that is henceforth not be utilized for public rights.

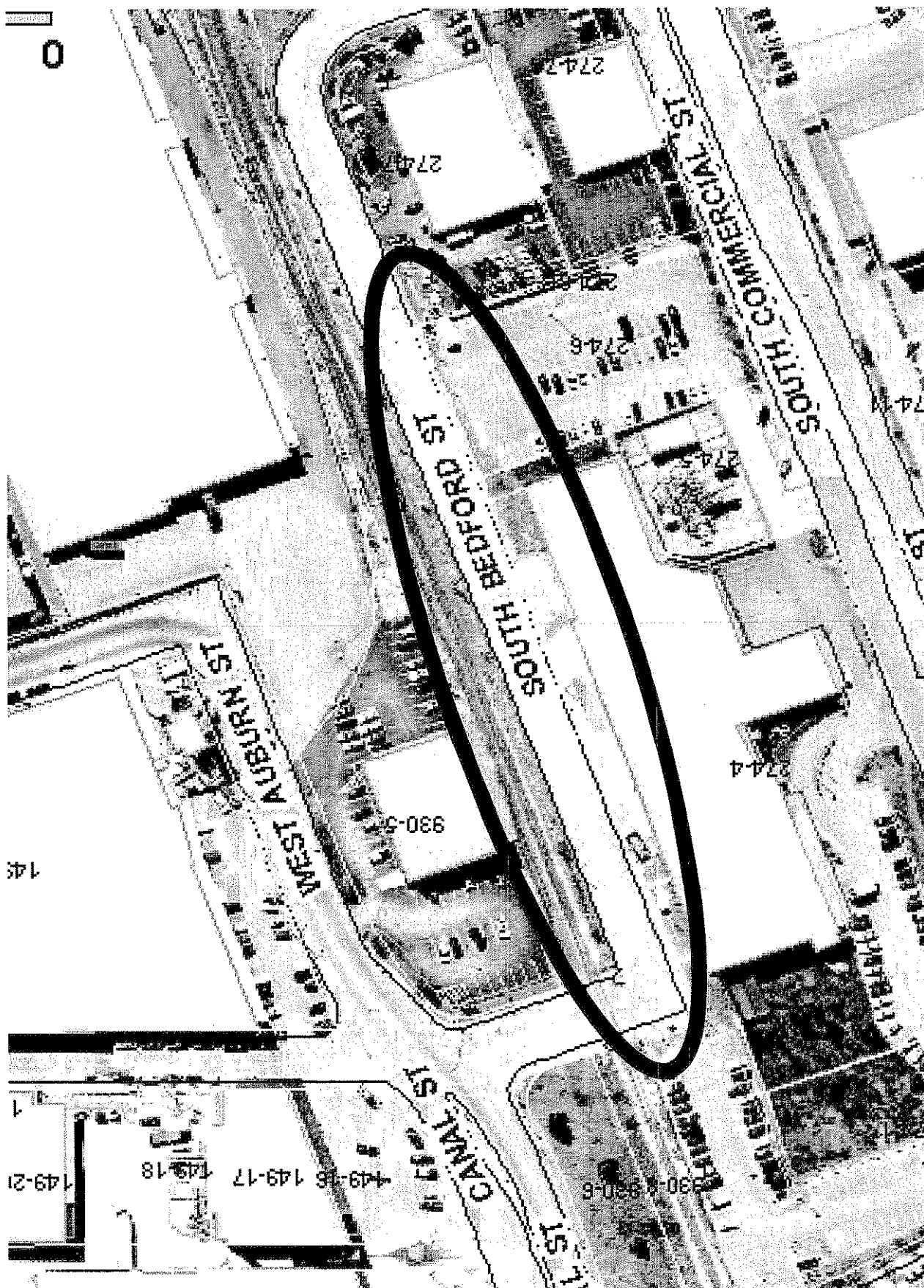
DATED this 10 th day of July, 2006.

A Legal Description of the portion of South Bedford Street to be discontinued by this petition.

The remaining portion of South Bedford Street, between the southerly line of parcel 1-16.9 of said plan and an easterly extension of the line between parcel 1-4 and 1-5 of said plan, in the City of Manchester, County of Hillsborough, State of New Hampshire, more particularly bounded and described as follows:

Beginning at the northwest corner of South Bedford Street; thence, N70°10'10"E 48.57' by the southerly line of parcel 1-16.9 to the easterly line of South Bedford Street; thence, S20°02'40"E by the easterly line of said street 600.37' to the terminus of the formerly discontinued portion of the street; thence, S 69° 57' 20"W 48.57' by the discontinued portion of the street to the westerly line of said street; thence, N20°02'40"W 600.34' along the westerly line of the said street to the point of beginning.

25





**City of Manchester
Department of Highways**

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Robert R. Rivard
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

July 10, 2006

Community Improvement Committee of the Board of Mayor and Aldermen
City Hall
c/o Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

RE: Discontinuance of a portion of South Bedford Street

Dear Committee Members,

We have reviewed the referenced item and have found the following:

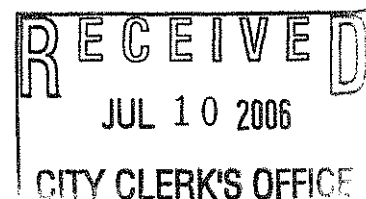
The current location of South Bedford Street was one of the streets listed in "Dedication of Street Amoskeag Millyard Urban Renewal Project" by Manchester Housing Authority dated January 23, 1980 and was accepted by the Board of Mayor and Aldermen. Being an accepted City Street the discontinuance needs a public road hearing with abutter notification.

The Highway Department supports the discontinuance petition in conjunction with the proposed Riverfront Development Project.

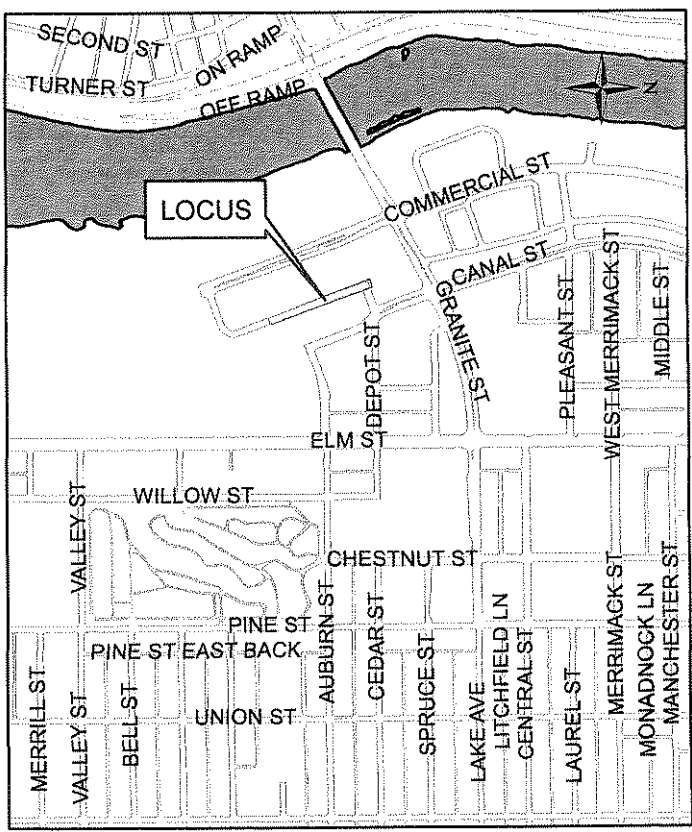
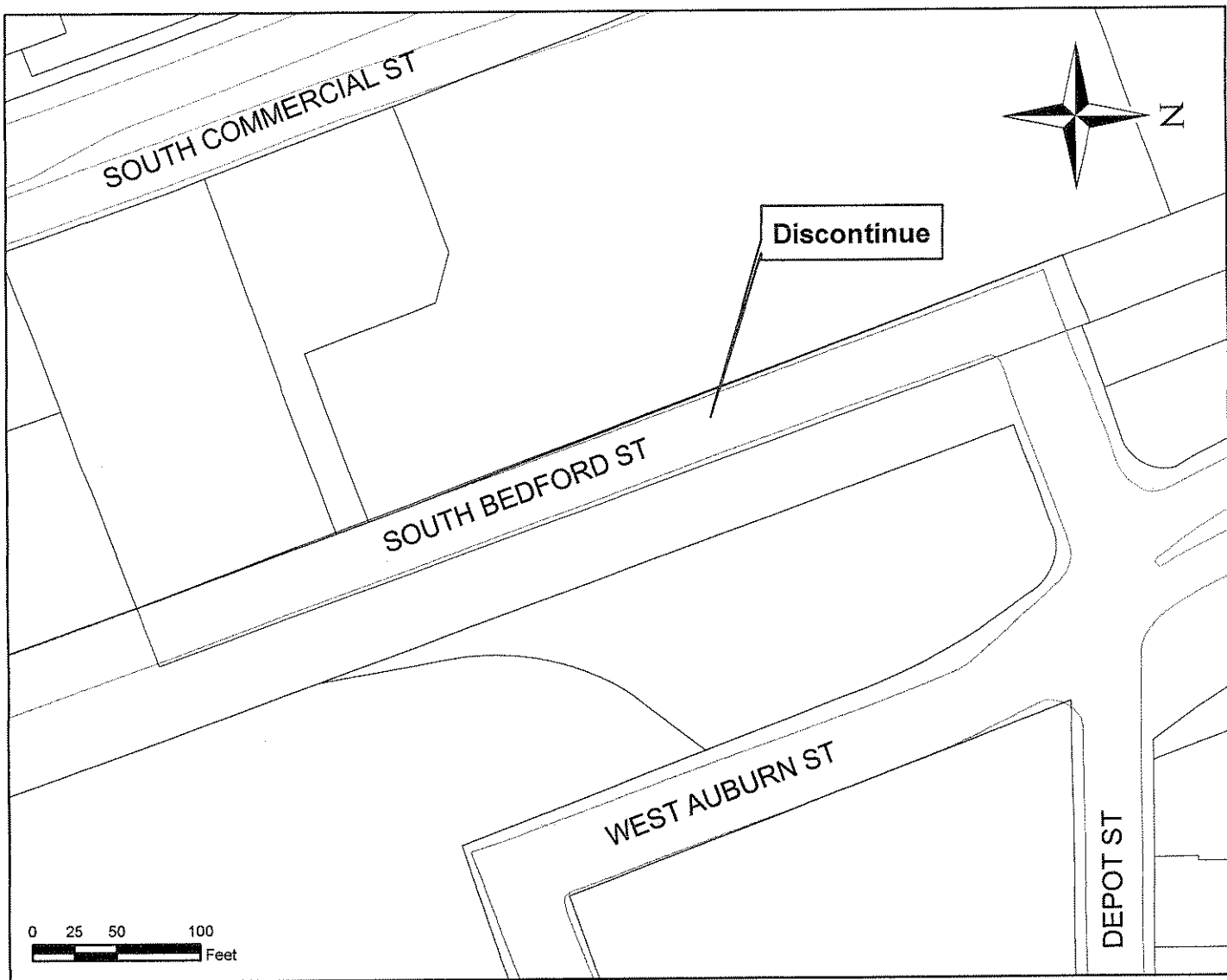
Sincerely,

Frank Thomas, P.E.
Public Works Director

MJM
cc: File
cc: Paul Borek



75



Proposed Street Discontinuance
South Bedford Street



Manchester, NH
February 13, 2006

Mayor Guinta called the meeting back to order.

25
DRAFT

OTHER BUSINESS

16. A report of the Committee on Finance was presented recommending that Resolutions:

“Amending the FY2003 and 2007 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of Four Thousand Dollars (\$4,000.00) for the 2007 CIP 412007 Police Substation – Eastside Project.”

“Authorizing the Finance Officer to effect a transfer of Four Thousand Dollars (\$4,000) for the 2007 CIP 412007 Police Substation – Eastside Project.”

ought to pass and be Enrolled.

Alderman Garrity moved to accept, receive and adopt the report of the Committee on Finance. Alderman DeVries duly seconded the motion. The motion carried with Alderman Gatsas duly recorded in opposition.

17. Report of the Committee on Community Improvement relative to a petition for discontinuance of a portion of So. Bedford Street, if available.

Deputy Clerk Kang advised that the petition for discontinuance of a portion of So. Bedford Street was tabled in Committee this evening, therefore, there was no report. However, there are two other reports to be presented at this time.

Alderman Duval moved to refer the matter pertaining to So. Bedford Street to the Special Committee on Riverfront Activities. Alderman Lopez duly seconded the motion.

Mayor Guinta stated I’m having a hard time trying to remember where you are.

Mayor Guinta called for a vote on the motion. There being none opposed, the motion passed.

Alderman Duval moved that any department heads remaining in this building as of this morning who does not have any items left on the agenda may be allowed to leave. Alderman Osborne duly seconded the motion. There being none opposed, the motion carried.

A report of the Committee on Community Improvement was presented advising that it has approved the allocation of FY2007 Motorized Equipment Replacement (MER) funds, as enclosed herein.
(Unanimous vote)

A second report of the Committee on Community Improvement was presented recommending that the Parks, Recreation and Cemetery Department be authorized to enter into an agreement with the West Jr. Deb Softball League providing them with \$75,000 to procure lighting and other desired field improvements negotiated with private contractors by the league, subject to the review and approval of the City Solicitor.

The Committee notes that the Parks Department will oversee all improvements ensuring standards and specifications are appropriate; and, further that the agreement is consistent with city procedures which allows for the desired improvements by the softball league.
(Unanimous vote)

18. Report of the Committee on Lands and Buildings relative to the Ash Street School, if available.
19. State Legislative update presented by Mayor Guinta, if available.